

**MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL**  
**held on 9<sup>th</sup> October 2008**

PRESENT: Mr Brown Mr Buckland Mr Carter Mr Cooper (Vice-Chairman) Mrs Hinchliffe  
Mr Hussell Mr Matthews Mr Taylor Mr Tubb Mr Young (Chairman)

ALSO PRESENT: Mr Lomax (RYDA) Mrs Eschbaecher (Clerk) Six parishioners

APOLOGIES: Cllr Cooper Mr Stitson Cllr Mumford P.C. Nolan PCSO Lawrence

---

**POLICE REPORT**

In the absence of P.C. Nolan, the crime report was noted:- an assault at Revelstoke Park and the theft of a secured vehicle from the car park in Noss; two other incidents had been reported but the details were confidential.

**OPEN FORUM**

**Public Consultation: Recycling** – Comments were noted from two residents; it was suggested that SHDC should empty the skip more frequently and check the site weekly for additional waste. *[Min 147.4 refers]*

**Democracy Week** – In order to extend opportunities for public comment and/or suggestions for consideration by the Parish Council, a box (expertly made by the Chairman) would be available at the Post Office counter by kind permission of Carolyn Dixon.

---

**143/08 APOLOGIES FOR ABSENCE** Cllr Cooper's reason for absence was noted.

**144/08 PREVIOUS MINUTES** The Minutes of the Meeting held on 11<sup>th</sup> September were confirmed and signed.

**145/08 PROPOSAL TO VARY THE AGENDA**

**145.1 RESOLVED:** That item 6. Affordable Housing should be considered In Committee and would be deferred until the end of the Meeting.

**146/08 DECLARATIONS OF INTERESTS**

Members were invited to declare interests in the items to be discussed during the course of the Meeting; the following were recorded:-

As owner of the neighbouring property, Mr Tubb declared a prejudicial interest in item 8, the planning application for 9 Church Park, and left the Meeting during consideration of this item.

As a member of the Management Committee, Mr Brown declared an interest in the grant application from the Village Hall – agenda item 12.

**147/08 COUNTY & DISTRICT COUNCILS**

**147.1 Report from Cllr Mumford** was read by the Clerk in his absence. Reference was made to:-

- i) Bishops Court: All reports appeared to be positive. It had been confirmed that Guinness Trust had visited the site on a number of occasions before taking on the contract.
- ii) Grant recommended: £5,000 for the replacement of the School's Optimist dinghies; it was hoped that their use could be extended to other local schools and YYC cadets who did not own a dinghy.
- iii) Grant recommended: 50% contribution towards replacement flooring for the Playgroup.
- iv) Butts Park traffic calming: Although a temporary build-out was possible, the Health & Safety auditors would not support a permanent construction at the crossing. Perhaps a different location could be considered? *[Min. 147.2 refers]*
- v) Puslinch: The overgrown hedge had been cut back and DCC had been asked to clear the road.
- vi) Road repairs: Bridgend Hill and Stoke Road had been marked but the budget had been redirected for urgent repairs in other areas (e.g. flood damage). Additional funding was being sought.
- vii) Collaton/Butts Park link – Funding of £29,000 had been confirmed. *[Min. 147.3 refers]*
- viii) Riverside Road East – The request for a disabled bay was being evaluated but the cost for a voluntary bay would be approximately £100. It would not be enforceable. *[Min. 147.5 refers]*

**147.2 Butts Park Crossing** – Referring to Cllr Mumford's report [*Min. 147.1iv*], the suggestion of a safer location for the crossing and build-out further down the road was discussed. It might be possible to introduce a walkway for a short distance on the Newton Downs side leading to a new crossing for pedestrians with improved visibility away from the bend and the slope but there were concerns about risk exposure compared with the safe path on the opposite side. RESOLVED: Cllr Mumford would be asked to explore this idea with Mr Halliday and invite him to a site meeting (**JY RC AC DH**). [Vote: all in favour]

**147.3 Collaton/Butts Park Link** – With confirmation that £27,000 from the DCC Airport Fund had been secured, the Committee would meet on 20<sup>th</sup> October to discuss how to progress the scheme. A condition of the offer was dependent on the availability of additional funding and a public access agreement with the landowner. Cllr Mumford had committed a further £2,000 from his budget and gates/signs had been offered by the DCC Footpath Officer. (**JB AC TT Clerk**)

**147.4 Recycling in Noss: results of the public consultation** – A summary of the comments received had been circulated to all Members prior to the Meeting. The number of households responding had totalled 15; 12 had been in favour of retention of the glass skip and 3 had asked for its removal (each of whom lived closest to the site). The majority of the respondents had not thought the recycling bins were necessary. The results were discussed. RESOLVED: That SHDC would be asked to remove the two recycling bins which only duplicated the household collection system; the public litter bin should be placed elsewhere in the car park to separate it from the glass skip; the decision would be reviewed in April 2009. [Vote: all in favour]  
Peter Stitson would be asked to monitor the site.

**147.5 Riverside Road East** [*Min. 147.1 viii*] refers] - Following consideration of the various points of view concerning the provision of a marked bay for two disabled residents, it was RESOLVED: That a parking bay would be supported provided it was temporary and returned to normal parking when no longer required (i.e. the painted lines could be removed). [Vote: 7 in favour 2 against 1 abstention]

**147.6 B3186 Flooding** – It had been noted that the road past Broadmoor Farm was persistently wet when roads elsewhere were dry. DCC would be asked to ensure the drains were jetted.

**147.7 B3186 Layby south of Collaton** – It had been suggested that untidy growth at the base of the wall should be removed once a year. The landowner would be asked for his opinion. **Jeremy Brown**

**147.8 Report from Cllr Cooper** – In Cllr Cooper's absence, the update regarding the provision of affordable housing would be deferred until the end of the Meeting.

**147.9 Parish Cluster Meeting** – The Chairman and Mr Brown would attend on 16<sup>th</sup> October; items for discussion would include a waste services update with particular reference to the disposal of glass from commercial premises, and an update on the street cleaning service.

**147.10 SHDC Budget Meeting** – A representative would not be able to attend on 12<sup>th</sup> November – the date of the next Parish Council Meeting.

**147.11 DCC Waste Management** – Details of an exhibition on 23<sup>rd</sup> October were passed to Peter Brown for the U3A Environment Group.

**148/08 CONSULTATION DOCUMENTS** The following notifications had been received:-

**148.1 SHDC Planning Obligations SPD Draft** – Mr Tubb had returned the Response Form to SHDC.

**148.2 Draft Regional Spatial Strategy** – Mr Brown explained that the timing of the RSS and the County Council's Strategy were out of phase, resulting in a mismatch between regional policy and local needs where support for small village developments was required.

**148.3 Communities in Control: The making and enforcement of byelaws** – The document was passed to Mr Matthews; it was proposed that local byelaws should be introduced without the Secretary of State's permission.

**148.4 BT Kiosk at The Green** – Local enquiries had been made to assess the need for the telephone and it had been concluded that none of the Dillons residents were dependent on it; also, without a cash facility the use of the public service was limited. Retaining the telephone would cost the Parish Council £500p.a.; the alternative was to purchase the kiosk from B.T. for £1 (telephone equipment removed). Other considerations were land ownership, future maintenance, insurance and the possibility that the kiosk might be abused. A third party had shown an interest in principle in providing public service information but details were unknown. It was noted that once purchased, the kiosk would have a higher re-sale value.

RESOLVED: To authorise Mr Matthews to register the Parish Council's intention to purchase the kiosk from B.T. for £1. [Vote: all in favour]

**148.5 BT Kiosk – Newton Hill – RESOLVED:** To write to B.T. to query whether a cleaning contract existed.  
[Vote: all in favour]

**148.6 DCC Minerals Core Strategy** – No comments were received.

#### **149/08 SHDC PLANNING DEPARTMENT**

**149.1 Consideration of applications** – Following a suggestion that future applications and related planning matters should be considered at a separate monthly meeting, the Clerk would research the idea and report to the November Meeting. During the general discussion, various comments and ideas were noted; although the current system of reviewing plans was less than perfect, it might be difficult to find a solution which was acceptable to all Members.

**149.2 Conservation Area Appraisals** – An update had not been received.

**149.3 Berberis, Lower Court Road 1835/08/F** – Retrospective application for demolition and reconstruction of a new dwelling.

*Decision:* No objection as the drawings appeared to be in accordance with the previously approved application.

**149.4 16 Butts Park 1725/08/F** – Rear extension. In view of the effect on number 15, the Planning Officer would be asked to visit the property.

*Decision:* Objection; the neighbouring property would lose light/sun, the site would be overdeveloped and out of scale with the adjacent properties. Also, the drawings lacked sufficient detail.

[Vote: 7 in favour 3 abstentions]

**149.5 Court Lodge, 24 Yealm Road 1767/08/F** – Resubmission of 0572/08 for a replacement garage.

*Decision:* No objection.

**149.6 91 Yealm Road 1784/08/F** – Alterations and extension.

*Decision:* No objection. The public right of way FP13 should remain open.

**149.7 3 Richardson Drive 1791/08/F** – Alteration/extension/garage.

*Decision:* No objection.

**149.8 Telecom Mast at Coombe Down 1756/08/F** – Installation of dish replacement cabin and assoc. works.

*Decision:* No objection.

**149.9 9 Church Park 1829/08/F** – Resubmission of 0664/08/F for extension and parking bay - considered to be an improvement on the previous application, although the loss of some river views was regrettable. It was understood that the owners of the adjacent properties had not raised any objections

*Decision:* No objection.

#### **150/08 LOGO COMPETITION**

**150.1 Selection** - Thirteen entrants had submitted various ideas, the final tally being well in excess of thirty. The entrants' names had remained confidential. The Chairman, Mr Cooper and Mr Matthews had met with the Clerk prior to the Meeting to consider each design in the order in which they had been received - a short-list of three had been agreed.

The final stage was a viewing of all the entries by the ten councillors present, followed by a vote on the short-listed designs. There was a clear winner - one of four designs submitted by Alban Oliver.

RESOLVED: The Chairman and Mr Cooper would liaise with Mr Oliver to develop his ideas for use on the Council's stationery, etc.

#### **151/08 BUTTS PARK**

**151.1 Sports Pavilion Proposed Extension** – The Architect had been asked to submit a planning application.

Funding applications would be considered when costs had been estimated. In order to source funding and manage the project, a Committee was agreed: Mr Cooper, Mr Stitson and Mr Tubb; it was agreed that representatives from the Football Club and Newton & Noss Network should also be invited to participate.

The Chairman had cleared two full waste bins from the dressing room – it was noted that although the Cricket Club members emptied the bins, the footballers tended not to.

**151.2 Dog Waste** – Both SHDC and the Chairman had each cleared a large amount of bagged dog waste which had been piled in the sports field and near the entrance to the play area. The Dog Warden had been asked to visit. SHDC would be asked to consider providing one bin by the sports field gate and a second bin near the play area.

**151.3 Rats** - RESOLVED: This item would be deferred until the end of the Meeting.

**152/08 CORRESPONDENCE RECEIVED** The main items received had concerned:-

**152.1 The Green** – A reply from the County Solicitor was awaited.

**152.2 AONB Annual Forum** – The Chairman, Cllr Cooper and Mr Matthews would attend.

**152.3 Church Park/Church Park Road** – Following concerns about dog fouling and young people on motorcycles, the Council had been asked to consider the installation of a gate. After discussion it was agreed that the suggestion would not provide a viable solution. Mr Tubb's comments were noted, i.e. that the residents of Church Park did not own the road but had laid the tarmac; also, the road was a public right of way.

**152.4 South Devon Magistrates' Courts** – In order to strengthen links with communities, the Chair of the South Devon Bench had offered to provide information or talks to improve knowledge about the role of Magistrates. It was agreed that the Chairman should reply direct. **Chairman**

**152.5 Planning issues** – Letters of concern addressed to the SHDC Planning Department had been copied to the Parish Council and were discussed. The main issues raised concerned the general effect of major development works on the local community, i.e. removal of demolition material, dumper trucks, noise, repetitious activity, road hazards, public safety, etc. It was felt that more should be done to minimise disruption by imposing development conditions at the planning approval stage. It was agreed that Planning Officer advice should be requested.

**152.6 Waste transfer issues** – A resident had asked whether a licence had been obtained for the use of land in Parsonage Road for the acceptance of demolition material. Members were assured that the haulier's paperwork was correct and use of the site was temporary. Some of the material was being stored and would be returned to the original site as development progressed.

**152.7 Telephone Exchange** – The copy letter of complaint to B.T. concerning lack of maintenance was awaited.

**152.8 The Co-op** – A letter from the Food Operations Manager had promised a litter bin and consideration of other storage issues would be incorporated in the redevelopment proposals.

#### **153/08 GRANT REQUESTS**

**153.1 Tilly Institute Roof Repairs** – RESOLVED: To authorise payment of the invoice from I.S.S. for £2056.25. [Vote: all in favour]

**153.2 Village Hall Stage Lighting** – RESOLVED: To authorise payment of the invoice from Stage Electrics for £590.64. [Vote: all in favour]

**153.3 PTFA fund-raising event on 5<sup>th</sup> November** – RESOLVED: To contribute £50 towards the expenses. [Vote: all in favour] LGA 1972 s.137

**153.4 Remembrance Day Service** – RESOLVED: To donate £100. [Vote: all in favour] LGA 1972 s.137

#### **154/08 FOOTPATHS**

**154.1 Annual Inspection** – A site meeting would be held on 20<sup>th</sup> October to consider a maintenance schedule of paths requiring attention. **Agenda: November**

**154.2 Tidal Waters** – Mr Taylor would obtain two tenders to upgrade the surface. **Agenda: November**

**154.3 FP17 Behind the Yealm Hotel** – Mr Taylor confirmed the content of the letter received from the owner of Yealm House which had explained that minor works were being undertaken to a section of the bank to prevent further erosion adjacent to the footpath; there would be no obstruction or encroachment onto the path.

#### **155/08 MAINTENANCE**

**155.1 Seats** – RESOLVED: To authorise payment of Mr Leonard's account for £580. [Vote: all in favour]

**155.2 Pope's Quay** – Mr Carter would check on progress and report to the next Meeting. **Agenda: November**

**155.3 Handrails** – **Agenda: November**

i) **Swan Steps** – Two letters had been sent to Punch Taverns; no response had been received.

ii) **Newton Voss steps** – Chairman would report to the next Meeting. **Agenda: November**

iii) **Donkey Path** – A resident had been unable to walk up the steep path and had been concerned about the inadequacy of the lower section. Mr Taylor was pleased to report that both landowners ("Riverhaven" and

“Riverview”) to the east had agreed to the installation of a handrail; currently their boundary consisted of posts and wire and a hedge. During the redevelopment of “Riverhaven”, the landowner would replace the hedge with a fence to which a handrail could be attached. Mr Taylor would contact the Site Engineer in late November. To the west, the owners of “Derry’s Cottage” would erect a temporary handrail if required. Mr Taylor confirmed that the proposed works would not interfere with the width access requirements to “Slipway Cottage”.

#### **156/08 TREES**

**156.1 Broken Way** (Pumping Station) – It was noted that the Clerk had negotiated a revised quote of £2,000+VAT (a reduction of 10%).

**156.2 Tree Works Applications** – The following were passed to Mr Taylor for inspection and comment if necessary:-

- i) Coombe Farmhouse 1860/08/TCA – various work and some felling.
- ii) Kelsey, Court Road TPO13 – various work and replacement planting.

#### **157/08 NEWTON & NOSS NETWORK**

**157.1 Clerk’s Update** – An Overview had been sent to all Members outlining the Network’s organisational structure and activities, and the importance of the Parish Council’s continued support, in particular the Clerk’s financial control which proved the credibility and accountability of the Network to funding providers. The Committee’s priority would now focus on youth and details of the proposed training for the benefit of **all** young people with an interest in sailing had also been circulated to Members. To this end RYA support was available and final confirmation of £5,000 DCC funding (supported by Cllr Mumford) was awaited. The outstanding balance of the Awards for All grant would replace one of the old Optimist dinghies owned by the Primary School and additional funding would replace the rest of the dinghy fleet. Bad weather had postponed the Teenage Adventure Day until half-term; it was hoped that the success of that event would kick-start future activities for youngsters. New committee members would be required to replace those who would retire in due course. Colin Smith had offered to update the Annual Parish Meeting in March.

**157.2 Payments** – The following were authorised:- to the Administrator £274 as part of the agreed honorarium, to the Village Hall £15 being the hire fee for the second enrolment session, and £65.53 from the Awards for All budget to reimburse Colin Smith for barbeque expenses in connection with the Teenage Adventure Day.

#### **158/08 MEETINGS ATTENDED**

**158.1 Harbour Authority** –Mr Carter reported disappointing visitor numbers during July/August due to the poor weather so receipts were lower than expected. When finance was available, pontoon repairs would be undertaken.

**158.2 Halls** – The Village Hall had been offered a 50% contribution towards the new flooring required for the Revelstoke Room (Playgroup); the upgraded stage lighting was of a standard similar to that at The Watermark. The WIC Hall had been redecorated inside; the next project was replacement of the roof. The recent Quiz had raised £753 and the W.I. had been successful in obtaining a substantial Lottery Grant.

**158.3 Joint Working Group** – The Group had not met.

**158.4 DAPC AGM** – The Chairman and Vice-Chairman reported the majority support for the proposed unitary Devon because many of the attendees represented the larger councils who had been broadly in favour of the concept - only twelve delegates had supported the status quo option. There was concern that the official DAPC response appeared to represent the larger councils who attended meetings rather than the majority of the membership – the smaller councils - who were concerned about the effects of a major change to local government. The I&DAPC members had agreed to oppose the unitary proposals. It was agreed that if Ivybridge Town Council became a pilot community board as proposed, the Parish Council should be involved.

**158.5 Sherford Group** – Mr Brown’s report was noted, in particular that the final planning stage would be considered by SHDC and PCC in December. A close eye would be needed on the wider issues, in particular the NHS proposals which might impact on the services provided by the Yealmpton Medical Centre.

*Mr Carter left the Meeting.*

**Primary School** – There were 83 children on the Roll but a Member was concerned that one-third of the pupils did not live in the village. Mrs Hinchliffe’s report concerned the elections for vacancies on the Governing Body, recent award successes and financial audit. The School hoped its application to fund a temporary building (which would save on running costs) suitable for a variety of school and community uses would be successful.

## **159/08 ADMINISTRATION**

**159.1 Accounts 2007/08** – The Audit had been completed without comment by the District Auditor. The statutory Notice and Annual Return had been displayed on the notice board as required.

**159.2 Clerk's overtime** – RESOLVED: An interim payment of overtime accrued since January was authorised.  
[Vote: all in favour]

**159.3 Employment** – The Committee would meet with the Clerk to discuss the main issues relating to the appointment of her replacement. **JY JB SH AM** **Agenda: November**

**159.4 Asset Inspections** – Mr Brown offered to assist with mapping the various Parish assets.

**159.5 Quality Status application** – Some suggestions for training requirements were noted but all Members were invited to consider their individual needs and notify the Clerk.

## **160/08 APPROVAL OF PAYMENTS**

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mrs Hinchliffe and listed in the Financial Statement Min.161/08.

## **161/08 FINANCIAL SUMMARY**

<b>Alliance &amp; Leicester Current Account Balance at 1.10.08 [Precept payment due £19,622.50]</b>	<b>£ 2,043.63</b>
<b>Nationwide Building Society Capital Fund</b>	<b>£ 47,104.29</b>
<b>Nationwide Building Society Gratuity Fund</b>	<b>£ 14,084.71</b>
<hr/>	
<b>The following cheques were authorised totalling</b>	<b>£ 6,434.23</b>

Devon Association of P.Councils	Training: QPS – 4 attended	10.00
R Wooderson	Cleaning: Newton Voss and steps	73.75
J Allen	Cleaning: Noss Voss/Pope's Quay	41.75
J Eschbaecher	Net salary and overtime (50 hours)	1,448.59
J Eschbaecher	Expenses: stationery and postage	20.19
HM Revenue & Customs	Income & N.I. re the Clerk	977.14
J Young	Expenses: mileage to QPS & Pavilion materials	81.06
A Cooper	Expenses: mileage to DAPC AGM	42.40
Garden Services	Grass cutting: The Green – August	31.00
R.Y. Harbour Authority	Newton Voss: 5L Slipway	37.60
Ricoh UK Limited	Photocopier rental and copies	49.53
J Leonard	Seat maintenance 2008 as per tender agreed	580.00
Stage Electrics	Grant for Village Hall stage lighting	590.64
Independent Slate Supplies Limited	Grant for Tilly Institute re-roofing	2,056.25
PTFA	Grant for fund-raising event on 5 <sup>th</sup> November	50.00*
<i>Network payments:-</i>		
J Thorne	Part honorarium in lieu of hours worked	274.00
Village Hall	Hire: Enrolment event on 30.9.08	15.00
C Smith (to reimburse expenses)	Awards for All: expenses for the Adventure Day	65.53

s.137 payments: £50.00    Total to date: £2,742.50

**In view of the confidential nature of the items to be discussed, it had been agreed that the following items should be considered in Committee:-**

## **162/08 AFFORDABLE HOUSING**

**162.1 NNPC Housing Policy** – It was agreed that this items should be deferred pending circulation of various documents for consideration by Members.

**162.2 Provision of housing** - In the absence of Cllr Cooper, the Clerk's comments were noted.

## **163/08 BUTTS PARK**

**163.1 Rats** – An inspection by SHDC had not found any evidence that rats were a particular problem in that general area.