

**MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL**  
**Held on 10 June 2010**

PRESENT	Mr. Young ( Chairman)	Mr. Brown	Mr. Stitson	Mr. Taylor	Mr. Hussell
Mr. Cooper	Mr. Matthews	Mr. Tubb	Mrs. Hinchliffe	Cllr Cooper	Mr. Buckland
ALSO PRESENT	Mrs. McDonough (Clerk)				

5 parishioners were present for part of the Meeting

**OPEN FORUM**

**Graffiti-** a parishioner enquired whether the identity of the person/s responsible for graffiti on the political canvassing boards, at the time of the General Election, had become known. The Parish Council Members were not aware that anybody had been identified.

**164/10 APOLOGIES FOR ABSENCE** – Reasons for absence were noted from Mr. Carter.

**165/10 INTERESTS TO BE DECLARED**

Members were invited to declare interests in the items for discussion during the course of the Meeting. The following interests were declared- Mr. Hussell and Mrs. Hinchliffe declared interests in items 7 and 14 relating to the School as Mr. Hussell's partner was an employee and Mrs. Hinchliffe was a Governor. Mr. Hussell declared a prejudicial interest in the planning application for 75 Court Road being a part owner of the property next door,

**166/10. PROPOSAL TO VARY THE AGENDA** – RESOLVED: That Agenda item 18(ii) relating to the receipt of Tenders for drainage work at Noss Play Park should be considered in Committee.

**167/10 COUNTY and DISTRICT COUNCILS**

**167.1 County Councillor's report** –Cllr Mumford had been unavailable to attend.

**167.2 Collaton-Butts Park Link –**

**i) Tor Homes-** The Vice Chairman confirmed that negotiations with Tor Homes started in March 2009, Tor Homes agreeing in principle to the path crossing over the verge in April 2009 subject to Board of Management consent. The Vice Chairman confirmed that correspondence had now been received from Tor Homes (9 June 2010) confirming Director's approval for the Transfer of the verge outside 1 Butts Park. It appeared Tor Homes wished to reserve rights over the land but in doing so, were not aware of any plans to develop the Butts Park Playing Field. The delays in receiving this confirmation would result in additional start up costs when the contractor returned to the site to complete the path.

**ii) Payments-** W. Daniels Plant Hire had submitted an invoice dated 13 May for the work completed to date totalling £33,292.45. Terms of payment were 14 days of invoice date. The Clerk confirmed that the balance in the Parish Council current account with Alliance & Leicester as at 1 June 2010 was £69,507.04, subject to outstanding payments giving a balance of £68,566.76. The balance included funds held in respect of a gratuity and hedge cutting bond. Under the terms of the agreements with the two funding bodies, one condition was such that land ownership issues had to be resolved before funds could be drawn down. DCC had however suggested that an application could be made for a staged payment, although the success of the application was not guaranteed. Members confirmed that they were satisfied with the work conducted by W. Daniels Plant Hire.

RESOLVED: To authorise payment of the invoice from W. Daniels Plant Hire dated 13 May from the Parish Council's Alliance & Leicester Current account. *(Vote; Unanimous)*

RESOLVED: To authorise the **Clerk** to request a staged funding payment from Devon County Council *(Vote; Unanimous)*

**iii) Road signs-**DCC had advised that the foundations of the signpost in the verge opposite the turning to Widey Hill had been exposed. The Clerk was ascertaining responsibility for repair.

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iv) **Gates/Fencing**- self locking mechanisms had been ordered for each gate. The contractor was checking with the landowner regarding the positioning for the fencing.

v) **SDCLAG**- the organisation had confirmed that their terms for the procurement process had been met.

vi) **Trees**- the verge and branches had been cut back at the crossing which had improved visibility.

**167.3 Highways**- Mr.Stitson advised that he had been to visit some of the residents near Junket Corner to discuss parking difficulties and whether they would support a request for yellow lines. Residents had felt there was no issue in practise. It was agreed that the **Clerk** would respond to the concerned resident on behalf of the Parish Council to advise that after due consideration, Members did not feel imposition of double yellow lines in the area would be appropriate.

Members of the Parish Council raised concerns about difficulties caused by contractors' vehicles on Bridgend Hill which had been reported to the Police and large vehicles using the Puslinch route despite restrictions.

#### **167.4 District Councillor's Report-**

i) **Village Housing Initiative**- SHDC Development Control and Tor Homes were due to meet on Friday to review the design plans.

ii) **Co-op redevelopment**- there were doubts as to whether the redevelopment was to proceed.

### **168/10 PLANNING**

#### **Applications received –**

**168.1 The Shop at the Green, Parsonage Road 37/1080/10/F**- Application for renewal of planning application 37/0840/05/F for construction of first floor flat and alterations to shop front. Members expressed concerns that despite requests, no copy plans had been sent for consideration. DECISION: No objection. (*Vote; 8 in favour, 1 objection, 2 abstentions*)

The **Clerk** was to write to SHDC to ask that applicants should provide copy plans for the Parish Council in support of renewal applications.

**168.2 Coombe Cottages, 32 Noss Mayo 37/0968/10/F**- Householder application for replacement garage with sail loft and store DECISION: No objection. (*Vote; 10 in favour, 1 abstention*)

**168.3 75 Court Road 37/0986/10/F**- Householder application for extensions to dwelling as previous expired consent 37/0403/07/F. Mr Hussell left the Meeting whilst this item was considered. DECISION: No objection. (*Vote; 9 in favour, 1 abstention*)

### **169/10 ADMINISTRATION**

**169.1 End of Year Accounts**-The Council noted the internal audit had been passed without comment.

**169.2 Standing Orders and Financial Standing Orders** - both sets of Standing Orders were under review by **Mrs. Hinchliffe** and **Mr. Matthews**. **Agenda July**.

**169.3 Insurance** –the renewal arrangements and premium payable following the review and recommendation by the Risk Assessments working group were noted. The Insurance had been moved to AVIVA who had offered increased cover at a reduced premium of £994.19.

**169.4 Bishops Court**- the cord had been removed from the telephone in the Consulting Room and could not be located. RESOLVED: to authorise payment for a replacement telephone in the Consulting Room. (*Vote; Unanimous*)

### **170/10 CORRESPONDENCE RECEIVED** The main items received concerned:-

**170.1 Beach Management in the South Hams**- the draft was considered. Members had no comment.

**170.2 South Hams Strategic Partnership-Housing strategy consultation-** the draft strategy was considered. Members had no comment.

**170.3 Newton Ferrers Primary School-** the letter from the Chair of Governors proposing an Information Briefing for 22 June 2010 3.30pm - 6.00pm was considered. Mrs Hinchliffe confirmed that the Local authority, having been consulted, had advised that the Information Briefing would be the best format for consultation and would be advertised to parents and the Community. Mrs. Sealey, Head Teacher, present at the Meeting, invited members of the Parish Council to meet with her to discuss the Federation proposals further. A provisional appointment was made for Monday 14 June. **Agenda 24 June.**

**171/10 ALLOTMENTS-**

**171.1 Allotment Group-** Mr. Brown gave a report of the working group meeting on 7 June. In excess of 6 people had written to the Council to request Allotments/Allotment Gardens. In total 14-15 parishioners had expressed an interest. The Parish Council were under a duty to investigate the provision of allotment/allotment gardens. Potential sites had been discussed. SHDC had advised that they were keen to support new allotments and were prepared to discuss SHDC owned land opportunities in the Parish. There were concerns that land between the Tennis Courts and Noss Play Park could be an unpopular choice amongst local residents. It was felt there should be further investigation into alternative sites. **RESOLVED: Mr. Brown** would prepare an article for July's Parish Magazine inviting landowners to come forward with suitable land to lease/purchase for the purposes of allotments/allotment gardens. *(Vote; Unanimous)* **RESOLVED:** The **Clerk** would write to the National Trust to ascertain whether there was any land available for allotments/allotment gardens. *(Vote:Unanimous)*

**171.2 Community Orchard** - the offer of potential assistance from South Devon AONB for a Community Orchard Project was noted. Concerns were raised that if the land was not put to productive use, SHDC could use the land for housing development. It was agreed Mr. Stitson would speak with Brookings Down Management Group to explore feasibility of an orchard on the site. **Agenda July**

**172/10.FOOTPATHS AND SEATS**

**172.1 Urgent Footpath Maintenance-** concerns were raised over the condition of overgrown vegetation at the Yealm Road end of the Leas path. The Chairman advised that most had been cut back but he would investigate further. **RESOLVED-** to authorise work to cut back vegetation at Yealm Road end of the Leas Path if necessary. *(Vote: Unanimous)*. Concern was also raised that vegetation was growing over the hand rail on the path by St Peter's Church. **RESOLVED-**to authorise work to cut back vegetation overhanging the hand rail running on the footpath running from Revelstoke Road, by St Peters' down to Pillory Hill. *(Vote; Unanimous)*

**172.2 Footpath Inspection-** Mr. Taylor passed over footpath forms for the annual inspection. Members were asked to return the forms at the **July** Meeting. Mr. Taylor would then summarize the results for September's Meeting.

**173/10 MAINTENANCE**

**173.1 Malthouse, Doctors Steps, Broken Way (Pumping Station), Big Slip Quay** – it was agreed that the **Clerk** would obtain quotations for the annual tidying

**173.2 Wide Slip-** Devon County Council did not consider themselves to have responsibility for the footpath leading to Wide Slip as it was not a designated right of way.DCC believed the National Trust, as landowner, to have responsibility. The work on the railings had been urgent and authorised by the Chairman. It was agreed, on this occasion, that the National Trust would not be approached for reimbursement of the costs. **RESOLVED:** to authorise payment for work to repair Wide Slip hand railings, conducted on an emergency basis, in the interests of public safety.*(Vote; Unanimous)*

**173.3 Other areas for consideration-** *Min. 172.1 refers.*

**174/10 CARE IN THE COMMUNITY** – Mrs. Hinchliffe had spoken to the concerned parishioner. The Parishioner had asked for the issue of local care and community support to be addressed when the Parish Plan next came up for review.

**175/10 EMERGENCY PLAN** – Mr. Brown suggested that this should be placed on the Agenda for September.

**176/10 TWINNING-** The Chairman reported that the Parish Council had been presented with a signed book "Un Jour en Bretagne" by the delegation from Trebeurden on their recent visit. Mr. Matthews was thanked for arranging the excellent event. Mr. Matthews in turn expressed his thanks to those who hosted the delegation from Trebeurden. A party of 10 was going to Trebeurden for the Twinning Ceremony, together with a fleet of yachts from the Parish. The Trebeurden delegation had amended the Twinning Protocol which Mr. Matthews read to the Parish Council. RESOLVED: To approve the amended Twinning Protocol and to authorise the Chairman and Mr. Matthews to sign the same at the Twinning Ceremony on 26 June. (Vote; Unanimous)

Mr. Matthews advised the Council that the costs for the picture to be presented to Trebeurden had been less than anticipated and suggested that the balance of the grant agreed by the Parish Council be used to purchase a Devon Flag to accompany the picture. RESOLVED; To approve the balance of any grant monies left over from the purchase of the framed picture be used for the purchase of a Devon flag to be presented to Trebeurden at the Twinning Ceremony. (Vote; Unanimous)

**177/10 GRANT REQUESTS-**

**Newton Ferrers Primary School-** The request for financial assistance from the PTFA for £150 towards their fund raising event on 5 November 2010 was considered. Members were advised that an increased contribution was being sought due to the event falling on a Friday with associated increase in insurance costs. Whilst Members were keen to support the event, concern was raised that the grant being sought from public funds was triple the amount granted the previous year. The Regatta Fireworks also held at a weekend, had had a £50 grant the previous year. It was felt that equal contributions should be made to both events. RESOLVED: To make a grant of £50 towards the School fund raising event on 5 November 2010 in support of fund raising for the School and Community. (Vote; 6 in favour, 5 abstentions)

**178/10 DOG WARDEN-** Mr. Brown outlined difficulties experienced with SHDC procedures for recovery of strays "out of hours." It was agreed **Mr. Brown** would write to SHDC to clarify the position. The **Clerk** would contact the police to enquire into their arrangements.

**179/10 MEETINGS ATTENDED:** To receive brief reports regarding the following:-

**179.1 Harbour Authority-** there was no news to report.

**179.2 Halls –** there was no news to report from the Halls.

**179.3 Primary School-** the Federation Consultation was ongoing. There would be a further public consultation meeting on 22 June from 3.30-6.00pm when representatives from the Local Authority, Diocese, Federation and Governors would be present. The School had agreed to have a renewable energy survey undertaken as the first step in the Newton & Noss renewable energy project. May Day celebrations had gone well. Sailing had started. A successful Arts Week had taken place before half term and pupils' work would be on display at the Watermark the following weekend. The School were still collecting Tesco, Sainsbury's and Nestle Vouchers which could be dropped off at the school office.

**179.4 Ivybridge and Surrounding Area Parish Cluster Meeting –** Mr. Brown gave a report of the Meeting. The Parish had not appeared in the SHDC LDF Site Allocation. A Section 106 agreement was still being negotiated for the Sherford Development and there was still some doubt as to what proportion of housing development would be affordable. SHDC Development Control had been subject to a Vanguard Review by consultants and as a result would be putting new policies into action. Discussion had taken place with respect to pre planning advice and better enforcement measures. Shared Services were to be looked at again. SHDC had new street sweeping machines in operation. More work was to be undertaken with respect to anti social behaviour. Two million pounds had been spent on play parks in the District.

**179.5 Devon Conservation Forum AGM –** no Members had been able to attend.

**180/10 AUTHORISATION OF PAYMENTS**

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 181/10.

**181/10 FINANCIAL SUMMARY**

**Alliance & Leicester Current Account :** Total balance at 1.06.10 **£68,566.76**

The Gratuity Fund is held within the Current Account: **£16,396.07**

The balance includes receipt of a Hedge Cutting Bond of £3000 from Devon County Council

**The following cheques were authorised totalling :** **£35,949.27**

4/10 June 10.....Chairman

CHEQUE DRAWN 27 MAY 2010

5/10June10.....Chairman

Chq No	PAYEE	DETAIL	AMOUNT
1147	Broker Network Ltd	Annual Insurance	£994.19
<b>Total</b>			<b>£994.19</b>

**CHEQUES DRAWN 10 JUNE 2010**

Chq No	PAYEE	DETAIL	AMOUNT
1148	Village Hall	Hire NNPC Meeting 10 June	£20.00
1149	Village Hall	Hire NNPC Meeting 24 June	£20.00
1150	Village Hall	Hire Twinning Meeting 5 May*	£20.00
1151	J Allen	Cleaning:Noss Voss & Popes Quay May 10 Public tap Pillory	£44.80
1152	South West Water	Hill	£16.98
1153	S McDonough	Reimbursement replacement phone Bishops Court	£19.99
1154	S McDonough	Expenses;Land Registry Search fee,Mileage,stamps	£71.23
1155	S McDonough	Net salary- May	£988.40
1156	Garden Services	Grass cutting;The Green April 10	£32.00
1157	R Wooderson	Cleaning:Newton Voss & steps May 10	£79.00
1158	Royal British Legion Yealm Branch	Cleaning;War Memorials Holy Cross& St Peter's**	£250.00
1159	Ivybridge & District Community Transport Assoc	Grant ***	£125.00
1160	K.Abraham	Internal Audit Report 2009-10	£190.00
1161	HM Revenue & Customs	Income Tax and NI (Clerk)	£714.42
1162	J Leonard	Hand rail repairs: Wide Slip	£65.00
1163	W.Daniels Plant Hire Ltd	Part payment:Construction Collaton/Butts Pk link	£33,292.45
<b>Total</b>			<b>£35,949.27</b>

\*Section 144 Local Government Act 1972 payment.

\*\* War Memorials(Local Authorities Powers Act 1923) Section 1

\*\*\*Local Government and Rating Act 1997 sections 26-29

**182/10. NOSS PLAY PARK MAINTENANCE AND IMPROVEMENT –**

**i)** No response had been received from SHDC regarding the plans to rectify the drainage difficulties.

**In Committee:**

**ii)** Four responses had been received following the reissue of the invitation to tender for drainage work at Noss Play Park. The prices given by the four companies varied significantly. RESOLVED: To accept the Tender from W.D.Plant Hire Limited at a cost of £5873.88 on the basis that it was the lowest quotation and that the Members had been satisfied with this contractor's previous work undertaken for the Council.

It was agreed that the **Clerk** would notify the leaseholders of Noss Play Park, SHDC, of the intention to instruct W.D.Plant Hire Ltd to conduct the work and that unless there were any objections from them within 14 days, that work would proceed. The **Clerk** would notify the contractor of the position and that it was the wish of the Council for the work be completed before schools broke up for the summer holidays. If there were any difficulties, the Clerk was to refer to the Chairman.

*The Meeting closed at 9pm.*

6/10June10.....Chairman