

**MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL**

**Held on 10 March 2011**

PRESENT Mr. Young Mr. Cooper Cllr Cooper Mr. Carter Mr. Gough  
(Chairman) (Vice-  
Chairman)  
Mr. Taylor Mr. Hussell Mr. Buckland Mr. Matthews Mrs. Hinchliffe  
ALSO Mrs. McDonough  
PRESENT (Clerk)  
9 parishioners were present for part of the Meeting

**OPEN FORUM**

**Police-** PCSO Sid Lawrence advised of two crimes;

J1/11/98- a domestic incident. No disclosure of information.

J1/11/108-between the 31<sup>st</sup> Jan 11 and 14<sup>th</sup> Feb 11, approximately £472 worth of oil had been stolen from an isolated external oil tank at a property on Parsonage Rd. Enquiries were continuing but it was suggested that locks on oil tanks could act as a deterrent.

A white drop side transit van collecting metal had been escorted from the Parish. There were high incidents of metal thefts and the Parish was advised to be vigilant. If any such vans were spotted parishioners were asked to note the vehicle registration numbers and advise the police.

The restructure of the police force was awaited.

The boat parked on a trailer along Yealm Road had now been moved. Words of advice had been offered to residents at Butts Park who had been parking vehicles on the pavement.

**No 94 Bus-**Parishioners expressed concern about the proposed termination of the 18.15 bus service from Plymouth and the difficulties it would cause commuters.

**Yonder Coombe-** a parishioner spoke of plans to build a home in the garden of Yonder Coombe, in respect of which he was seeking support, and passed copies of the draft planning application to Council Members.

**Street Lighting-** a parishioner enquired about the date when street lights would be turned off after midnight. Cllr Mumford advised of the rolling out policy.

**Parish Notice Boards-** a letter was read out from a parishioner expressing concerns about the use of parish notice boards by commercial advertisers and out of date notices.

**68/11 APOLOGIES FOR ABSENCE** –apologies for absence were noted from Mr. Tubb and Mr.Stitson.

**69/11 MINUTES** – The Minutes of the Meeting 10 February were amended at *Min 41.1* to reflect the roadworks in Modbury would last for three weeks and then signed as a correct record. Mr. Matthews referred to *Min 41.10* and that SHDC had written to Tor Homes in respect of the car park at Dillons irrespective of the proposed transfer.

**70/11 INTERESTS TO BE DECLARED**

Members were invited to declare interests in the items for discussion during the course of the Meeting.Mr Hussell declared a personal and prejudicial interest in matters relating to the Primary School due to his partner's employment.

**71/11 PROPOSAL TO VARY THE AGENDA** –

RESOLVED: that items relating to consideration of quotations for notice board refurbishment, Noss Hard resurfacing and quotes for hedge removal for the play park should be considered in Committee. (Vote: Unanimous)

**72/11 COUNTY and DISTRICT COUNCILS**

.1County Councillor's Report.Cllr Mumford reported on the following;

i) **Budget-**Fifty six million pounds had been taken out of the budget. Council tax had been frozen. The review of the restructure of the County Council was proceeding.

ii) **No. 94 bus-** Cllr Mumford had asked for the proposed timetable changes to be reviewed. The service however did need to be cut back. Cllr Mumford felt that the later service should remain with the possibility of the 17.20pm bus being stopped. A parishioner advised the Meeting that between 8-11 people regularly used that last bus service.

iii) **Highways-** the passing place sign had been installed on Bridgend Hill. May Gurney were conducting work at Bridgend.

iv) **Gritting Machines-** there was no further progress at this time.Cllrs had been advised against using their Locality Budgets for this purpose at Election Time.

**72.2 Public Transport-** *Min 72.1(ii) refers*

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**72.3 Highways- Bridgend Hill-** Cllr Mumford suggested investigating further areas in the Parish for parking restrictions when the next Traffic Regulation Order for the Parish was being considered.

**72.4 Winter Maintenance Community Self Help Schemes-** The Chairman suggested that the issue of reimbursement of a parishioner for the purchase of a shovel for the Pillory Hill gritting bin should be revisited, irrespective of insurance considerations. RESOLVED: To reimburse Mr John Allen for the purchase of a shovel for the Pillory Hill Grit bin (£12.91). *(Vote: 8 in favour, 1 against, 1 abstention)*.

It was agreed investigation into the provision of additional local winter service through voluntary self help should be considered at September's Meeting.

**72.6 Collaton-Butts Park Link** – Ashfords(Tor Homes solicitors) had accepted all the amendments DCC had made to the Transfer. The final version of the Transfer would be checked and then Tor Homes could execute the Transfer. The document would then be forwarded to the Parish Council to do the same. When the Transfer came back from the Parish Council, the document would be dated and the matter complete. After completion, the Transfer would need to be registered with the Land Registry- fee £50. RESOLVED: To authorise a cheque for £50 made payable to 'Land Registry.' *(Vote: Unanimous)*

RESOLVED: To authorise payment of the invoice from E.G.Hingston & Son for £590.71 for supply and fitting of three 2 way self-locking gate latches, unilatch gate kits and unilatch 'u' shaped handles plus square rails to sides of gateways. *(Vote: Unanimous)*

Following a request from a parishioner, it was agreed to investigate the costs of similar work for gates for the Collaton and Butts Park ends of the path.

**72.7 District Councillor's Report-** Cllr Cooper advised that matters were quiet in view of the forthcoming elections. Planning Permission had been granted for "Redlands", Court Woods despite the Parish Council's objections.

**72.8 Village Housing Initiative-** it was hoped the new plans would be received in time for the Annual Parish Meeting. It was agreed that there would be no benefit in sending a representative to the SHDC Housing Surgery on Wednesday 6 April.

#### **72.9 Noss Play Park-**

i) **Drainage-** the works were believed to be effective

ii) **Improvements-** Mrs. Hinchliffe advised that stage 2 of the Community Spaces Funding Application was due to be submitted shortly. A contractor needed to be agreed to undertake the hedge removal work. The Council noted that a Community Hedge Planting Day had been arranged for Sunday 27 March 10am- 2pm sponsored by MOREwoods who would be supplying 800 native species trees. The AONB would be supplying some spades and the Environment Group would be making cakes.

RESOLVED; to authorise the Chairman to sign the Landowner Agreement with MOREwoods South Hams and Plymouth. *(Vote: Unanimous)*

RESOLVED; to authorise the Chairman to sign the Accountable Body Declaration for Community Spaces Funding. *(Vote: Unanimous)*

RESOLVED; to authorise the Chairman to sign the Agreement with Newton & Noss Network setting out the responsibilities of the respective organisations for the play park improvement project. *(Vote: Unanimous)*

RESOLVED; to authorise the Chairman to sign the Memorandum of Agreement with Eden Design Landscape Architecture and Garden Design. *(Vote: Unanimous)*

It was hoped SHDC would give the necessary undertaking regarding future maintenance. It was also hoped to secure a Sustainability Grant from the funders for future equipment maintenance.

**72.10 South Hams District Council Asset Transfer-** the without prejudice, subject to contract letter received from SHDC Landscape & Recreation Manager on 7 March summarising the points of the Meeting on 4 February 2011 was noted together with the maintenance schedules for the areas concerned. The Clerk had approached a number of grounds maintenance contractors for costs estimates in the hopes that some information would be available for the Annual Parish Meeting. SHDC had previously advised that their costs for grass cutting for the parks totalled £1400. **Cllr Cooper** agreed to approach SHDC to see if they would be interested in providing a costs estimate for the work and to obtain details of the number of hours spent on the work. It was agreed that Parish consultation would need to be considered in light of the effect on the Precept and the increased executive function for the Parish Council. It was agreed the **Clerk** would respond to SHDC on a without prejudice subject to contract basis thanking them for their letter and confirming that the Parish would be consulted. Maintenance costs and a sinking fund for the play park were still awaited.

#### **73/11.PLANNING:**

**73.1 Renarc, Newton Hill 37/0441/11/F-** Permission to replace extant planning consent reference 37/0638/08/CU for change of use from butchers shop to private garage. DECISION: No objection *(Vote: 8 for, 2 abstentions)*

**73.2 Oyster House, Riverside Road West 37/0435/11/F-** Householder application for modifications and Improvements to existing dwelling. Application affecting a Conservation Area. DECISION: No objection *(Vote: 9 for, 1 abstention)*

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**73.3 Rosemont Yealm Road 37/0461/11/F**- Variation of condition 2 (accord with plans) of 37/1345/10/F for erection of two storey detached dwelling. DECISION: Objection. Detracted from original plan. (*Vote: 8 in favour of objecting, 1 abstention*)

**73.4 Coombe Cottage 37/0453/11/F**- application for addition of study/vestibule and DDA access. DECISION: Support (*Vote: 9 for, 1 abstention*)

**73.5 91 Yealm Road 37/0531/11/F**-Resubmission of withdrawn planning application 37/2400/10/F for demolition of existing dwelling and rebuilding of new dwelling. The site adjoins/affects a public right of way. DECISION: No objection conditional upon the Leas path being kept open, any damage to the Leas path being repaired and that public passing under the scaffolding would be protected overhead. (*Vote: 9 for, 1 abstention*)

#### **74/11 ADMINISTRATION**

**74.1 Police reports**- it was agreed that the Parish Council should continue to receive full monthly police reports.

**74.2 Annual Parish Meeting**- arrangements for the meeting on Tuesday 15 March were finalised.

**74.3 Bishops Court- Service Charges**- Mrs. Hinchliffe provided an update. The service charge now proposed for 2009/2010 was half the original calculation. Signpost had incorrectly calculated the Parish Council's share of charges for their proportion of the building. It was agreed to accept the latest proposal put forward by Signpost dated 23 February 2011. Their proposed budget for 2011/2012 was also acceptable.

**74.4 Standing Orders and Financial Standing Orders**- drafts would be circulated shortly for consideration.

#### **75/11 CONSULTATION-**

**75.1 Community Right to Challenge and Community Right To Buy – assets of community value-** Members felt that both were broadly proceeding in the right direction. There was no response to be made to the respective consultations.

**75.2 Devon & Somerset Fire & Rescue Service's draft Corporate Plan (2011/12 – 2013/14)** - There was no formal response to be made to the consultations although it was felt the suggestion for the use of smaller units was sensible.

#### **76/11 CORRESPONDENCE RECEIVED**

**Making it Work Locally**- no Members were available to attend the DALC event on Tuesday 15 March falling on the day of the Annual Parish Meeting.

#### **77/11 FOOTPATHS AND SEATS**

**77.1 Definitive Map Review**-Mr. Taylor advised that the self imposed targets for evidence of use had been met. DCC would advise if more evidence was needed. Concern had been raised regarding the condition of the surface of the coastal footpath near the old Tea House. It was however a balance between the needs of public amenity / agriculture.

**77.2 Parish Online**- following the opportunity to trial the system, it was agreed to proceed with the order for online mapping to enable the Parish Council to make use of the opportunities offered by the Public Sector Mapping Agreement. RESOLVED: To authorise payment of the invoice for Parish Online (£47 representing £23.50 annual fee and £23.50 setup fee) (*Vote: Unanimous*).

#### **78/11. MAINTENANCE**

**78.1 Ferry Toll Boards**- Mr. Carter declared an interest in the matter. A request for financial assistance for renovation by the landowner was considered. It was agreed to make a contribution of 50% towards the costs of refurbishing the Ferry Toll Boards in a traditional format.

**78.2 Yealm View Road**- The Clerk had placed a notice at the Yealm View Road end of the "Pathfields" footpath, following the request for placement of a dog bin in the area, inviting any comments. One telephone call in support had been received. Another call had been received from a resident suggesting that any bin be placed further down the path. It was agreed that the Clerk should make contact with SHDC to request a dog bin and to discuss its positioning in light of the comments received by the resident.

**78.3 Kilpatrick Steps- RESOLVED:** to authorise payment of the invoice for £100 from Mr. John Leonard for repair. (*Vote: Unanimous*)

**78.4 Revelstoke Railings**- the response from local landowners and the contractor was considered. In light of the copy emails received, it was agreed to write back to the contractor to accept their original offer to reinstate the relevant section of the railings.

**78.5 Noss Voss**- Members considered whether the surface required attention. It was agreed to review the matter in September with a view to it being included in the budget for the following financial year.

**78.6 Other areas for consideration**- Mr. Taylor referred to damage to a wall by the Maltheuses at Bridgend behind the public seat. It was agreed three estimates would be sought for its reinstatement.

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**79/11 TREES –**

**Broken Way-** DCC had received their report from an Arboricultural Contractor. The report had not highlighted any trees in the area where there was any likelihood of conflict or nuisance to the highway. The report noted that the sycamore trees were in good condition. They had recommended that the trees should be re inspected in 12 months time and that the Elm trees should be monitored for Dutch Elm disease. They did not currently appear to be affected by the disease. Given the findings of the report DCC did not intend to take any further action other than provisionally programme a further inspection in a year's time.

Some research conducted appeared to indicate that part/all of the land may have at one point been owned by William Cresswell Gray.

RESOLVED: To take no further action. (Vote: Unanimous)

**80/11 GRANT REQUESTS**

**80.1 Newton Ferrers Primary School-** the Yealm Garden Society had agreed to kindly supply plants for planting outside "The Burrow".

**80.2 Jeremiah's Journey-** a request for sponsorship for Plymouth Half Marathon from PCSO Sid Lawrence was considered. It was felt that to agree to such a request could set a precedent. It was suggested that PCSO Sid Lawrence supply sponsorship forms for the Annual Parish Meeting which it was felt would receive a favourable response.

**81/11 EMERGENCY PLANNING-**

**Emergency Plan-** Mr. Carter had completed the Emergency Plan which would be triggered by the Chairman. Copies would be held by the Chairman, Vice Chairman and the Clerk.

**82/11 MEETINGS ATTENDED:**

**.1 Harbour Authority-** Mr Carter reported that the new Harbour Master would be starting the following Tuesday. Two people had relinquished their moorings.

**.2 Halls –** the Chairman made a report of the AGM for the WI Hall. The Vice Chairman advised that a planning application for a major renovation would be submitted to satisfy a grant funding application. The plans submitted were not however final plans.

**82.3 Primary School-** Mrs Hinchliffe advised that the school continued to work towards attaining an Eco Schools Green Flag Award. There was a collection point in the foyer to recycle printer cartridges and mobile telephones. Swimming classes had started. Volunteers were sought for the sailing which would start next term.

**83/11 AUTHORISATION OF PAYMENTS** – Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 84/11. It was agreed to authorise payment of the invoice from Vantech Media their fees having increased by £10 per annum.

**84/11 FINANCIAL SUMMARY**

**Alliance & Leicester Current Account :** Total balance at 1.3.11  
**£53618.40**

**The balance includes: Hedge Cutting Bond  
£3000**

**The following cheques were authorised totalling:  
£3650.30**

Chq No	PAYEE	DETAIL	AMOUNT
1274	WIC Hall	Hire NNPC Meeting 10 March 2011	£20.00
1275	WIC Hall	Hire NNPC Meeting 24 March 2011	£20.00
1276	J Allen	Cleaning: Noss Voss & Popes Quay February 11	£47.00
1277	S McDonough	Net salary-February	£939.83
1278	WIC Hall	Hire; Annual Parish Meeting 15 March 2011	£20.00
1279	J. A. Leonard	Kilpatrick Steps Repairs	£100.00
1280	HM Revenue & Customs	Clerks Tax and National Insurance	£1,685.76
1281	Vantech Media	Website: Annual Hosting Fee	£95.00
1282	M. Hingston	Cleaning: Newton Voss & steps February 2011	£82.00
1283	E. G. Hingston & Son	Collaton/Butts Park Link: rails & latches	£590.71

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1284	Land Registry	Transfer fee- verge outside I Butts Park Collaton/Butts Park Link	£50.00
		<b>Total</b>	<b>£3,650.30</b>

*\*Section 137 Local Government Act 1972 payments: Nil. Total to date:  
£1335*

**In Committee**

**85/11 NOTICEBOARDS-** one quotation for refurbishment had been withdrawn. The Clerk had clarified the remaining quotation. RESOLVED: To accept the quotation from Mr John Shepherd to refurbish the Parish Council and Parish Notice Boards in the sum of £612. (*Vote: Unanimous*) Some preliminary investigations had been undertaken into the costs of 'Parish Notices' signs for the five Parish notice boards.

**86/11 NOSS HARD-** further clarification of a Tender received was required.

**87/11 NOSS PLAY PARK HEDGE CUTTING-** three quotations had been received for the removal of the Leylandii hedging. RESOLVED: To accept the quotation submitted by Riverside Gardening for all 4 sides being cut down and removed from site for £650 and additional work to clear the ground of ivy etc suitable for planting – maximum 3 men for 1 day at £15 per hour = £360, totalling £1010. (*Vote: Unanimous*)

RESOLVED: to delegate agreement for the payment of the invoice to any two Councillors who have satisfied themselves that the work has been completed in accordance with the terms of the quotation. (*Vote: Unanimous*)

*The Meeting closed at 9.45 pm*