

MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 13 January 2011

PRESENT Mr. Young Mr. Cooper Cllr Cooper Mr. Tubb Mr. Gough
(Chairman) (Vice-
Chairman)
Mr. Taylor Mr. Hussell Mr. Carter Mr. Stitson Mrs. Hinchliffe Mr. Matthews Mr. Buckland
ALSO Mrs. McDonough
PRESENT (Clerk)
8 parishioners were present for part of the Meeting

OPEN FORUM

Police- apologies had been sent by PCSO Sid Lawrence and PC Robert Batchelor. There had been one recorded crime for the Parish this month which related to a domestic incident.

Village Housing Initiative- a parishioner reported that the meeting she had been due to have with Tor Homes had been postponed again. She had been pleased to see a lot of people at the public consultation meeting.

Senior Council- a representative had come for an update on progress with the Village Housing Initiative. He had written to Tor Homes but had received no response. He referred to the purpose of the Listed Building Status of Parsonage Farm and felt that it should not be affected by the affordable housing proposed.

Bridgend Hill- concerns were raised about obstruction and traffic difficulties caused by vehicles parking in the passing space both during the day and overnight.

01/11 APOLOGIES FOR ABSENCE – there were no apologies for absence. Cllr. Mumford would be late having commitments at another Parish Council Meeting.

02/11 MINUTES – The Minutes of the Meeting 9 December were confirmed and signed as a correct record

03/11 INTERESTS TO BE DECLARED

Members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Hussell declared a personal interest in the planning application relating to 57 Court Road by virtue of a relative living there. Mr. Stitson declared a personal interest in planning applications relating to 57 Court Road and Mews Cottage and a personal and prejudicial interest in relation to applications to clean Newton Voss.

04/11 PROPOSAL TO VARY THE AGENDA –

RESOLVED: that items relating to consideration of applications to clean Newton Voss/steps and Noss play park drainage work should be considered in Committee and that the County Councillors report should be made upon Cllr Mumford's arrival. (*Vote: Unanimous*)

05/11 COUNTY and DISTRICT COUNCILS

5.1 Highways-

i) **B3186**-it was agreed to raise the matter with Cllr. Mumford upon his arrival.

ii) **Butts Park Bus Shelter-** the Chairman reported having received a letter from Gary Streeter M.P. A parishioner from Butts Park had met with Mr. Streeter to express concern about the Parish Council's decision to leave the bus stop in situ. The Chairman had arranged to meet with Mr. Streeter and would report back to the Parish Council in February.

iii) **Ice-** the difficulties experienced in the recent wintry weather were considered. Buses had arrived at The Green most days. Devon County Council's gritting on the scheduled routes was considered excellent. Grit bins had been emptied quickly and required refilling. It was suggested that gritting routes be placed on the Parish Council notice boards.

5.2 Collaton-Butts Park Link – the Vice Chairman advised that new latches had been fitted to the gates. Completion of the transfer of the land outside 1 Butts Park was still awaited.

.4 District Councillor's Report- Cllr Cooper advised that she had asked for a report from Tor Homes and for further information following the public consultation on 16 December. The information was awaited.

.5 Village Housing Initiative- Members agreed that the Parish Council wished to comment on the proposed plans. Concerns were raised that information requested from Tor Homes had not been supplied including a copy of the site survey plan and the Highways Report. It was agreed that this information, together with the business case cost assumptions for the proposed building line should be requested from Tor Homes to enable the Parish Council Members to properly comment on the scheme. Members were further aware of parishioners' concerns about the building line, assurances

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that the waiting list for the housing had sufficient people with local connection to meet the criteria for a house, the location of refuse bins and the position of the entrance.

.6Noss Play Parks-

i)Drainage -Mr. Buckland gave an update on the drainage difficulties. A quotation for the additional work needed had been requested.

ii)Improvements- Mrs. Hinchliffe reported that conditional offers of funding had been made by the South Devon Coastal Local Action Group (£15,000) and Awards for All (£10,000). With respect to the former, the offer of funding was conditional on drainage problems having been resolved. **RESOLVED:** To authorise the Clerk and Mrs Hinchliffe to sign the Awards for All funding offer on behalf of the Parish Council. *(Vote; unanimous).*

Offers of funding totalled £88,500 to date. The group was waiting determination of the Community Wildlife funding application.

5.7 South Hams District Council Asset Transfer- it was agreed to propose that the meeting with Mr. Ross Kennerley and Mr. Alex Whish from SHDC Landscape and Leisure Department should take place on Friday 4 February at 11am.

06/11 PLANNING

Applications received –

6.1 Yonder, 57 Court Road 37/2873/10/F-Resubmission of householder application 37/2047/10/F for proposed alteration and extension. DECISION: No objection. *(Vote; 9 in favour, 3 abstentions)*

6.2 Mews Cottage, Membland 37/2891/10/LB-Listed Building Consent for replacement conservatory, replacement windows and lowering of existing window opening in kitchen to form double doors. DECISION: No objection. *(Vote; 10 in favour, 2 abstentions)*

6.3 Mews Cottage, Membland 37/2890/10/F-Householder application for replacement conservatory, replacement windows and lowering of existing window opening in kitchen to form double doors. DECISION: No objection. *(Vote; 10 in favour, 2 abstentions)*

Appeals:

6.4Land Opposite 60 Noss Mayo 37/0942/10/F D.O.E. Appeal Reference: APP/K1128/A/10/2141870

Resubmission of 37/1944/09/F for proposed new dwelling with parking. The Parish Council had objected strongly to the application. It was agreed the **Clerk** would write to the Planning Inspectorate requesting the allocated Inspector meet with two members of the Parish Council to enable the Inspector to be made aware of the opinion of the local community. It was assumed the Inspector would be visiting the site.

07/11COUNTY COUNCILLORS REPORT

7.1 Budget-the budget was in the process of being set. Between 80 - 85 million was to come out of the budget for this year, being one of three years where similar savings would need to be made. Council services would appear very different at the end of those three years. Recruitment freezes had saved 1000 posts over the last year. The number of senior council officers had been reduced, There had been substantial reorganization of directorates. With respect to the education budget a number of both secondary and primary schools were seeking Academy status.

7.2 Highways-Cllr. Mumford had sent a report about winter service on the highways which had been circulated to the Council. 200,000 potholes had been filled in the last year which gave an indication of the extent and state of the network. Gritting accelerated degradation to road surfaces. Following the events of Haldon Hill in 2009, DCC had put into place a host of measures.

7.3 Gritting

i) The grit bin request for half way up Newton Hill had not been supported as there was no suitable location and there was a bin at the top of the hill. A grit bin for the hairpin bend on Revelstoke Road was supported. The Parish Council could fund the purchase of their own grit bins if it was thought necessary, Cllr. Mumford referring to the availability of his Locality fund.

ii) Reference was made to other Parishes investigating costs of sharing small towable gritters to enable them to grit villages themselves. Insurance requirements would need to be reviewed. Cllr. Mumford agreed to look into the costs of sharing a towable gritter and reiterated the offer of Snow Warden training.

iii)Cllr. Mumford asked if there were particular areas of concern. Reference was made to the area by the Brook, by the Chemists, Creekside Road, Yealm Road and Court Road. DCC's view was that bags of grit being left at these locations were not thought to be useful as there was a tendency for them to be stolen.

iv)Reference was made to the necessity to refill the grit bins. Cllr. Mumford referred to the DCC obligation to comply with government directives to supply other Councils should they run short of grit together with prioritization of gritting the primary routes.

7.4 B3186- reference was made to rubbish left in a lay by near Collaton. The landowner in response to a letter from the Parish Council had suggested DCC leaving chippings in the lay by. It was thought the area was now clear.

7.5 New England Quarry- Devonport had been selected and there would be no municipal site at the New England Quarry. However Viridor had indicated an intention to proceed with their existing planning application to process trade waste. The application was unlikely to be determined before the summer.

08/11 ADMINISTRATION

8.1 Budget 2011/2012 Precept - the contingency figures proposed were considered and the Precept request finalised. It was agreed DALC subscriptions should not be deducted at source. RESOLVED: To accept the revised budget figures and request a Precept of £39,245 for 2011/12 (0% increase on the previous year). (*Vote: Unanimous*)

8.2 Annual Payments Review -Routine payments and charges for 2011 were reviewed.

RESOLVED: The following charges/payments were agreed for 2011:-

Contribution to chairman's expenses: £150 (no change)

Contribution to clerk's office expenses: £400 (to reflect the costs of light/heat/power/council tax for one room).

Cleaning of Newton Voss/Noss Voss/various steps/Pope's Quay: to be increased by approximately 3% rounded up to the nearest pound.

Boat charges: outhaul charge/Big Slip charges: no change.

Membership/subscription fees: Regular payments made to the Byways & Bridleways Trust, Devon Playing Fields Association, Devon Association of Local Councils (including some publications), Ivybridge & District Association of Parish Councils, Devon Conservation Forum, CPRE, Society of Local Council Clerks, NALC & LCR Magazine subscription and the South Hams Society should be renewed in 2011 accordance with the list compiled by the clerk. (*Vote: Unanimous*)

8.3 Bishops Court- Service Charges/Grounds Maintenance- confirmation regarding the VAT implications of the proposed increase in the service charges was awaited. Once the service charges had been confirmed, it was agreed the Vice Chairman and one other Council Member would meet with Yealm Medical Centre to review the hire charges and licence arrangements.

8.4 Clerk's gratuity- The Minutes of the relevant Meetings had been circulated to the Members. The employment working group had checked the calculation. The tax treatment of the payment had been checked with HM Revenue & Customs. Mrs. Hinchliffe confirmed the total cost to the Council should be the gross payment to Mrs. Eschbaeher of £13008 together with employers National Insurance payment due at 12.8%(from April 2006) of £361.00. RESOLVED: pursuant to paragraph 3 of the minutes of the meeting of the working group held 6 November 2001 and Minutes 161/01 and 174/01 of the Newton & Noss Parish Council Meetings 15 November and 18 December 2001 a final gratuity payment would be made to the previous Clerk Mrs. Jacqueline Eschbaeher of £13008. The Employers National Insurance payment due should be made to HM Revenue & Customs. (*Vote: Unanimous*)

09/11 MEMORY CAFES- Following her application, Mrs. Jo Booth was appointed as the Parish Council's representative to liaise with representatives from Wembury, Brixton, Yealmpton and Health & Social Care organisations with a view to setting up a Memory Café based around the Yealm Estuary.

10/11. CORRESPONDENCE RECEIVED

Police Authority Conference- no one was available to attend the conferences on 16 February (Exeter)/15 March 2011(Barnstaple).

11/11 FOOTPATHS AND SEATS

11.1 Definitive Map Review- the outcome of the public meeting was considered. Mr. Taylor referred to the Parish Footpath Guide (revised 2008). Mr. Taylor suggested that the paths referred to as 'Parish Footpaths' and marked alphabetically should be added to the Definitive Map. Mr. Taylor had looked through the Parish records to which the DCC PROW Officer Helen Clayton would need access. It was suggested and agreed that Ms Clayton should have access to the records at County Hall, with assurances having been given for their security and return should they be required. Following completion of her inspection Mr. Taylor suggested that the Parish Records be then deposited with the Plymouth and West Devon Records Office in Plymouth. It was agreed to have a meeting of the Footpath working group (Mr. **Taylor, Mr. Matthews, Mr. Tubb, Mr. Hussell and Mr. Stitson**) the following week so that detailed consideration could be given to a strategy for evidence gathering. It was agreed to request articles to publicise the review be placed in the Parish Magazine, 'Up the Creek News' and 'the Nose'. It was further agreed that the **Clerk** would confirm with Ms Clayton that the Parish Council wished to pursue those paths mentioned as Parish Footpaths in the Parish Footpath booklet. She would also be asked for a digital copy of the current definitive map.

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.2The Green- RESOLVED: to authorise payment of Mr. Leonard's invoice for placement of the bench outside the WIC Hall (£50). (Vote :Unanimous)

12/11 MAINTENANCE

12.1 Noss Hard- the relevant area proposed for resurfacing was discussed and agreed. **Mr. Buckland** agreed to draw up the specification and plan which would then be put out to tender to three contractors.

12.2 Riverside Road East- the Revelstoke railings had been thought to have been damaged during construction of a property on Riverside Road East in 2008/2009. A parishioner had made a complaint about damage caused. It was agreed the **Clerk** would write to the contractor.

12.3 Gritting- having sought advice from the Parish Council's insurers, it was agreed that the request for payment of an invoice from a parishioner for a shovel for Pillory Hill Grit Bin should be declined.

12.4 Other areas for consideration- there were no areas.

13/11 EMERGENCY PLAN- Mr. Carter reported the update had almost been completed. **Agenda March.**

14/11 MEETINGS ATTENDED:

14.1 Harbour Authority- Mr. Carter reported Mr. Robert Dearn had been appointed as assistant Harbour Master from 1 March taking over as Harbour Master at the end of June.

14.2 Halls- Mr. Young advised that the WIC Hall had made a successful application for funding for the replacement boiler from the Co-op. As a result the WIC Committee were in a position to return £670 by means of a refund of the grant funding made by the Parish Council. Mr. Stitson advised there had been no meeting of the Newton & Noss Village Hall.

14.3 Primary School- Mrs. Hinchliffe reported that there were now 93 children on the roll- five children having joined foundation in January. The childrens' learning enquiry for the term was 'How we care for our world'. The children were aiming to achieve an Eco Award for the School

15/11 AUTHORISATION OF PAYMENTS – Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 16/11

16/11 FINANCIAL SUMMARY

Alliance & Leicester Current Account : Total balance at 1.1.11

£58197.74

The balance includes: receipt of the half year precept:

£19622.50

Hedge Cutting Bond

£3000

The Gratuity Fund:

£16,396.07

The following cheques were authorised totalling:

£1613.47

Chq No	PAYEE	DETAIL	AMOUNT
1247	WIC Hall	Hire NNPC Meeting 13 January 2011	£20.00
1248	WIC Hall	Hire NNPC Meeting 27 January 2011	£20.00
1249	J Allen	Cleaning: Noss Voss & Popes Quay December 10	£44.80
1250	S McDonough	Net salary- December	£939.63
1251	CPRE	Annual subscription 2011	£29.00
1252	RYHA	Contribution: Cleaning public W.Cs June-December 2010	£376.00
1253	South Hams CAB	Donation	£50.00
1254	RYDA	Contribution to Harbour Clean-up: Insurance*	£55.00
1255	South West Water	Public Tap: Pillory Hill 20/8/10-30/11/10	£4.04
1256	J. Leonard	Fitting: new seat at The Green	£50.00
1257	Newton&Noss Village Hall	Hire; Play Park Improvement public consultation	£15.00
1258	South Hams Society	Annual subscription 1 Jan-31 Dec 11	£10.00
		Total	£1,613.47

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In Committee

17/11. NOSS PLAY PARK DRAINAGE- No quotation had been received for additional drainage work. The Clerk would contact the contractor.

Mr. Stitson and Mr. Tubb left the Meeting having declared personal and prejudicial interest in applications relating to the cleaning of Newton Voss and steps.

18/11. NEWTON VOSS AND STEPS- two applications had been received to clean Newton Voss and Steps.

RESOLVED: to accept the application from M & S Garden Services. (*Vote; 9 in favour, 1 abstention*)

The Meeting closed at 10.15pm