

MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 5 August 2010

PRESENT Mr. Young Mr. Cooper Mr. Stitson Mr. Taylor Mr. Brown
(Chairman) (Vice
Chairman)
Mr. Matthews

ALSO Mrs. McDonough
PRESENT (Clerk)
5 parishioners were present for part of the Meeting

OPEN FORUM

Cllr John Baverstock, SHDC Chairman- was welcomed to the Meeting. Cllr Baverstock introduced himself. Reference was made to improvements with refuse collections and planning procedures. He confirmed his wish for the District Council and Parish Council to continue working as a team. He referred to the Government's intention to bring down decision making to community level. This was likely to impose further obligations on the Parish Council. He thanked the Council for their work which was appreciated by the District Council.

Fly tipping- a parishioner raised concern about large concrete pieces on woodland between Collaton Cross and Broadmoor Farm.

Swan Steps- a parishioner raised an issue about trees overhanging the steps. Mr. Taylor would speak to the landowner concerned.

Emails- a parishioner raised concerns that emails containing privileged information sent amongst Parish Council Members had been "leaked". The Parishioner was advised that the Members were aware of the position, but the information had not been privileged.

Senior Council- a representative from the Senior Council thanked the Chairman for responding to his correspondence promptly. He suggested to the Parish Council that their remit should extend beyond the physical environment to take into account social and health considerations. It was the Senior Councils role to hold and defend services available to the Parish. Concerns were raised about parking enforcement which, he was advised, was the remit of the District Council. The parishioner was given an update regarding affordable housing proposed for the Parish. Concern was expressed that the Parish Plan and any potential Village Design Statement would not be taken into account by the Planning Authority as part of their policy. The parishioner was advised that the Council were aware and taking into account these issues.

Police- no police report had been received.

226/10 APOLOGIES FOR ABSENCE – Reasons for absence were noted from Cllr. Mumford, Cllr. Cooper, Mrs.Hinchliffe, Mr. Hussell and Mr. Buckland.

227/10 MINUTES – The Minutes of the 8 and 22 July Meetings were confirmed and signed as a correct record.

228/10 INTERESTS TO BE DECLARED

Members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

229/10 PLANNING APPLICATIONS

229.1 SHDC planning decisions – The most recent decisions received were noted:

i) **Hilbre Cottage, Riverside Road West 37/1207/10/F-** Resubmission of householder application 37/0008/10/F for alterations and modernisation to include extending first floor over new section of building to match ground floor. **SHDC:** Granted

ii) **Co-Operative, Newton Hill 37/1195/10/AD-** Advertisement consent for fascia, internally illuminated projection and tray panel signs.**SHDC** Advertisement Control Consent Granted

iii) **Vine Cottage, Riverside Road West 37/1286/10/F** Householder application for small jetty over quayside steps. **SHDC:** Granted

iv) **Worswell Barton Farm 37/1304/10/LB** Listed building application for recovering of roofs- including the alteration/extension of eaves, replacement of decaying timbers. Renewal of timber windows and doors. Installation of solar water heating system. **SHDC:** Granted

Applications received – Current applications were considered which included:-

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.2Woodlands, Revelstoke Road 37/1546/10/F Resubmission of householder application planning reference 37/1380/09/F for extension to workshop and conversion to ancillary accommodation.

DECISION; No objection, provided the concerns raised by SHDC in their refusal of 30 September 2009, in respect of the original application, have been addressed. *(Vote; 4 for, 2 abstentions)*

.3Applications withdrawn- no notification of any applications withdrawn had been received.

.4Appeals - Myrtle Quay, Yealm View Road App/K1128/D/10/2131753 - Appeal against refusal of householder application for alterations and extension to existing house to provide new kitchen/living/dining space together with demolition of existing garage and provision of new parking area/access was noted.

.5Enforcement – it was noted that two Enforcement Notices were served by SHDC on 9th July 2010 at **15 and 17 Court Road**, respectively, in relation to the installation of windows.

230/10 AUDIT 2009/2010 –The four issues raised by the Audit Commission were considered:

230.1 Fidelity Guarantee Insurance Cover- the Audit Commission had been notified that the insurance cover had been increased to £100,000 at the time of submission of the Annual Return for 2010.

230.2 Land asset values-the Audit Commission had suggested that items of land included at nil values, should have been assigned a value. This had not been questioned in previous years. The Clerk had sought advice from the Internal Auditor who had suggested that it would be a waste of public resources to revalue the land unless there was an intention to dispose. Under prior assets management arrangements assets were carried at nominal value (either nil or £1) if they were community assets and if acquired prior to 1 April 1996. As these had been the carrying values since 1st April 1996 and had been accepted for audit for the past 13 years, the internal auditor could see no reason or basis to change them at present.

RESOLVED: In accordance with the advice of the internal auditor, to maintain the values of land assets either managed or owned by the Parish Council at nil. *(Vote; Unanimous)*

230.3 Self insurance- the audit commission had suggested that the decision to self insure assets not covered by the main insurance policy (public seats) should be minuted and that the decision should be reviewed annually at the renewal of the insurance policy.

RESOLVED: Public seats would not be insured this year as they were generally replaced by public donation, *(Vote; Unanimous)*

230.4 Standing orders/financial regulations – the Audit Commission had referred to the necessity to review and update the standing orders and financial regulations to reflect current legislation and regulations. Mr. Matthews and Mrs Hinchliffe were in the process of reviewing and updating them.

231/10 NOSS HARD- concerns expressed by a parishioner regarding overnight camping on Noss hard was noted. It was agreed that the situation would be monitored and if it became a persistent problem the matter would be reviewed.

232/10 TREES

.1Broken Way- it was noted that a site meeting had been arranged to take place on 7 September 2010 at Broken Way with a representative of Moor Trees to discuss the Management Plan and possible tree planting. Concerns had been expressed by a neighbouring resident regarding the condition of the trees. The Clerk had advised their estate agent about the action being undertaken and the date of the meeting with Moor Trees.

.2The Green - the report received from the arboricultural consultant/decay analysis was considered and the recommendation made for work to be undertaken in respect of one of the Beech trees. The tree was subject to a Tree Preservation Order. The Clerk was waiting to receive more details of the work needed from the arboricultural consultant and would be in further contact with the Tree Officer to see if a formal application for permission to carry out the work was needed. **RESOLVED:** To authorise payment of the arboriculturalist's Invoice (Mr. Mike Woolley) in the sum of £258.50. *(Vote: Unanimous).*

233/10 NOSS PLAY PARK

233.1 Drainage work: The drainage work had been completed. The contractor had made no charge for additional time spent digging to 4.5m to locate the existing culvert, resetting out and had made no charge against contingencies.

RESOLVED: To authorise payment of the invoice from W.Daniels Plant Hire Ltd; £5594.18. *(Vote: Unanimous).*

A vote of thanks was proposed and carried for the considerable work Mr. Buckland had carried out in respect of the play park.

233.2 Surface improvement: The surface of the play park needed to be improved following the drainage work. Three quotations had been sought for harrowing, weeding and reseeding the play park. One had been received. **RESOLVED:** To accept the quotation from Garden Services to undertake the work for the sum of £425, with the proposal that the weeding and surface preparation take place as soon as possible, with the seeding taking place in September following the school holidays. *(Vote: Unanimous)*

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233.3 Improvements: The Clerk read out a report from Mrs. Hinchliffe on progress made by the working group. There had been meetings with two landscape architects and the group had agreed to move forward with the local one from Eden Design. They had almost finished the stage 1 application to the lottery for funding. It was to be forwarded to South Hams CVS for review. The architect had been very excited about possibilities of using the field. Ideas had included; the community orchard, accessible paths, sociable community seating and a picnic/BBQ area, a sculpture project reflecting the woods, an amphitheatre/ sunken seating area using the steep slope. All of these would have their own separate funding sources. They would also be working with the National Trust. It was hoped to have some outline possibilities available by the Network abseiling event on 21 August so that they could consult with the community at that event.

234/10 ALLOTMENTS; an update on the limited land available for allotments was considered. The playing field at Butts Park was considered together with a generous offer of land in Noss Mayo from a parishioner. It was agreed Mr. Stitson would speak to another potential landowner and the matter would be further considered at the next Meeting. **Agenda 9 September.**

235/10 MAINTENANCE

235.1 Public Seats- Mr. Taylor advised that the work on the seats had been completed. The contractor's invoice had not been received as yet.

235.2 Butts Park Hedge- RESOLVED: To authorise payment of the invoice from Garden Services for cutting the side of the hedge at Butts Park (£40), together with grass cutting and tidying the path and steps by St Peter's Church, in the total sum of £102.00. (Vote: *Unanimous*).

235.3 Other areas for consideration included:

- i) **Bridgend-**the capping stones missing from the riverside wall had been reported to Devon County Council.
- ii) **Bridgend-** the wall opposite "Tides Reach" had been damaged and would be reported to Devon County Council.
- iii) **B3186-** a combine harvester had lost a wheel and scored the road. The matter would be reported to DCC.

236/10 CONSULTATION:

236.1 Mobile Library Service: Members considered the proposed new arrangements for the Mobile Library Service. The library would now be stopping at just the Tennis Courts, Noss Mayo and Yealm Road but for longer periods of time than previously. Having looked at the reported usage, Members agreed that the suggestions appeared sensible. The Council would however advise if any concerns were expressed by residents.

236.2 Designation Orders: Members considered the invitation to consult on whether there was need for "no drinking areas" within the Parish. P.C. Batchelor had advised that there were no areas within the Parish that gave the Police cause for concern. Members were not aware of any problem areas. It was agreed the Clerk would respond to the consultation on that basis.

237/10 SOUTH HAMS DISTRICT COUNCIL; the appointment of the new Chief Executive Mr. Richard Sheard was noted. It was agreed that a letter would be written congratulating Mr Shear on his appointment.

238/10. AUTHORISATION OF PAYMENTS –

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Stitson and listed in Minute 239/10

239/10 FINANCIAL SUMMARY

Alliance & Leicester Current Account : Total balance at 1.08.10

£32,525.34

The Gratuity Fund is held within the Current Account:

£16,396.07

The balance includes receipt of staged payments from Devon County Council of £20,000 and SDCLAG of £5402.27 in respect of the Collaton/Butts Park Link project.

The following cheques were authorised totalling:

£7780.83

CHEQUES DRAWN 5 AUGUST 2010

Chq No	PAYEE	DETAIL	AMOUNT
1174	Village Hall	Hire NNPC Meeting 5 August-Chq cancelled	£20.00
1175	J Allen	Cleaning:Noss Voss & Popes Quay July 10	£44.80
1176	S McDonough	Net salary- July	£939.63
1177	R Wooderson	Cleaning:Newton Voss & steps July 10	£79.00
1178	Vantech Media	Maintain ja.net domain name for 2 years	

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		newtonandnoss-pc.gov.uk	£50.00
1179	A. Matthews	Reimbursement; Presentation gifts - Twinning Ceremony*	£176.75
1180	S McDonough	Expenses: office stationery	£15.97
1181	River Yealm Regatta	Grant: Contribution to Regatta Firework Display**	£50.00
1182	Garden Services	Grass Cutting; The Green 2 Jun & 15 June 2010 Cutting tidying path and steps by St Peter's Church Cutting side of the hedge at Butts Park	£102.00
1183	W. Daniels Plant Hire Ltd	Drainage works: Noss Play Park ***	£5,594.18
1184	M. Woolley	Tree Inspection: The Green***	£258.50
1185	Audit Commission	2010 Audit Fee	£470.00
		Total	£7,800.83

*Section 144 Local Government Act 1972 payment

**S.137 Local Government Act 1972 payment. Total payments to date £550.00

*** S 10 Open Spaces Act 1906/Local Government (Miscellaneous Provisions) Act 1976

The meeting closed at 8.35pm